

# Open Training in **GREECE**

in partnership with

**12PM Consulting**



Virtual with WEBEX



12PM Consulting and Training is offering management training and certification services in Greece for 3+ decades. 12PM is Dedicated to Help Individuals, Professionals, and Organizations Understand, Value, Embrace, and Utilize Management, Project, Program and Portfolio Management through Education, Training, Coaching, Mentoring, and Consulting Services, and Attribute their Success to it!

12PM specializes in professional qualification certifications in the following areas: Project Management, Business Analysis, Agile Project Management, Lean Six Sigma, IT Operations Management (ITIL), Logistics Management, Inventory Management, etc

Our most recent partnership with MCE will enable 12PM's partners and professionals to improve their skills and capabilities through a prestigious international certification (AMA-CPM®). Individuals will be eligible to learn under the supervision of highly qualified professionals dedicated to your professional growth goals.

**Theofanis Giotis**



**MCE** Management  
Centre Europe®

Part of **AMA | GLOBAL**™



“The primary purpose of the AMA-CPM® is to help individuals realize their potential and simultaneously help organizations achieve their goals through excellent management practice,” states MCE Managing Director Patrick Faniel.

“This credential is going to change the world of management. In the future, it may become the right of passage for individuals with an organization or within a career track.

We are proud to work with 12PM Consulting and launch with them this initiative in Greece”

**Patrick Faniel**  
MCE Managing Director



# Essentials of Management

## For New Managers

Get the key skills you need to manage and motivate, to delegate and to become a great all-round manager.

### Highlights

- This programme is practical, hands-on and business focused. You learn by using role plays, exercises and tips.
- Learn how to use clear goal setting and professional feedback to manage your team on a daily basis.

### Key Competences

- Becoming a great manager
- Delegation strategies
- Coaching skills
- Communication skills
- Motivating your team
- Performance management

### The Right Programme for You

You are a manager with up to 3 years experience and you have a team of 3 or more people. You need to improve your management skills and become a great all-round manager.

New Managers



### Learn, Practice and Use

- **Understand** your management roles and responsibilities
- **Improve** communication with your team & set expectations for you and your direct reports
- **Adapt** your management style to meet the needs of individual team members
- **Communicate** organizational goals that get results
- **Apply** delegation strategies to increase productivity and motivation
- **Use** effective coaching techniques to maximize your team's performance
- **Recognize** different types of work conversations
- **Define** the goals of performance management
- **Understanding** and using the conversational triangle in your management role
- **Practice** delegation discussion in role plays
- **Share** your knowledge and challenges with your peers and MCE's highly experienced faculty

## Practical Information

### Live Online



3 x 3-hour sessions

€1,995



€ 299



3 evenings in 3 weeks



18:30 - 21:30

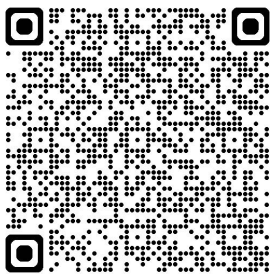


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**To Register:**

SCAN ME



Or Please Contact

**Theofanis Giotis**



[info@12pm.gr](mailto:info@12pm.gr)

**MCE**

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